

**Division of Assessment Implement
DAC Monday Email for November 18, 2002**

Writing Cluster Leaders - Deadline Approaching

A new formula for cluster leader assignments has been established by CTB in collaboration with KDE. A cluster leader should be assigned for each school that houses a grade 4, 7 and/or 12 writing assessment. This will allow schools to have a cluster leader at each assessment level. Attached is a memo from CTB about cluster leaders and a database form to complete that will provide CTB with a list of cluster leaders within your district. Please complete and forward to Anna Weiser (Aweiser@ctb.com) by **November 20, 2002**.



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PERKS Document

The Literacy PERKS document is now on the KDE website under the "What's New" section or <http://www.kde.state.ky.us/oapd/curric/PERKS.asp>. PERKS stands for Program Effectiveness Review for Kentucky Schools and can be useful in evaluating school wide literacy programs and in developing school wide literacy plans.